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29 October 1947

MEMORANDUM FOR: Assistant Director for Collection and Dissemination
Assistant Director for Office of Operations
Assistant Director for Reports and Estimates
Executive for Inspection and Security

SUBJECT: Monthly Progress Reports

1. Effective with the reports covering the month of November 1947, the data contained in all regular monthly reports, required by memorandum on above subject dated 12 September 1947 will cover the calendar month.

2. Progress reports will be distributed to designated recipients within six working days after the close of the reporting period.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Acting Executive Director

cc: Chief, ICAPS

Ford chrono

LTS chrono

Central Records ✓

Exec Registry

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